



# Caledonia Lakeside Park Enclosed Shelter Rentals

Park Manager: Chris Martin (616)698-0430 [chris.martin@kentcountymi.gov](mailto:chris.martin@kentcountymi.gov)

## Enclosed Shelter Information

Welcome to the Caledonia Lakeside Enclosed Shelter. Our staff will make every effort to assist with your event and ensure a great experience for you and your guests. If you have questions or concerns prior to your event contact the Park Manager by phone or email.

The shelter features an open interior with light pine walls, rustic wooden beams and a large, fieldstone fireplace. There are two covered porches, one with a view of the lake far below. There is a full kitchen with fridge, electric range/oven, sink and open counter space. There are five electrical outlets in the main room, three in the kitchen, and one on each porch. There are two, double charcoal grills available for your use.

The main room measures approximately 50' x 30'. There are 18 six-foot varnished picnic tables for seating and two 6 foot, butcher block tables for serving. There are seating benches on the porches and a group of picnic tables on the lawn. The inside tables are set in a standard arrangement. Feel free to move them however you like.

The Enclosed Shelter restrooms are large and accessible from outside the building. There are barrier-free facilities available in both restrooms. Restrooms are not private and may be used by park patrons during your rental.

There is no heating or cooling system in the building. All of the windows can be opened and there are ceiling fans in the main room. You are welcome to bring additional fans. Wood is provided for the fireplace when requested in advance.

## Enclosed Shelter Rules and Guidelines

- ◆ Your reservation time, either 10a-3p, 5p-10p, or 10a-10p, includes set-up and packing up time. Clean up is handled by staff. We ask that the building is completely vacated promptly at the end of your rental period and that all trash is disposed of in the provided receptacles. Early access to the grounds or building may be available in some cases if prior arrangements have been made with park management. **No rentals will be allowed to stay later than 10pm.**
- ◆ The maximum allowed guests for the shelter is 150. If you are having a larger event you must rent the B2 picnic area also to ensure sufficient parking for your group. The B2 tables can be moved to the shelter for a fee.
- ◆ If you plan on paying the fee for amusements/tents/pig roast etc. please call the Park Manager to discuss placement options and needs for your rentals. All rentals must be set up and removed the day of your reservation. They cannot be left overnight unless you have reserved the building again for the following day.
- ◆ All furniture must stay inside the building. Benches must remain on the porches.
- ◆ When decorating avoid use of nails, pins, tacks, duct tape or anything that might mar or damage walls, beams or tables. We recommend using clear packing tape or peel and stick hooks for attaching decorations to walls. Glitter, confetti, and water balloons are not allowed. Helium balloons may not be used inside the shelter.
- ◆ Golf carts and ATVs are not allowed to be used on park grounds.
- ◆ Fires are not permitted anywhere but in the shelter fireplace. Do not run the ceiling fans while using the fireplace. No fireworks (including sky lanterns) allowed.

**Please understand that many groups reserve our park areas each season. These rules are in place to ensure that the park will be in good condition for your event and for events in the years to come. Thank you for choosing Caledonia Lakeside Park!**